

Torrence Harman, Rector

Date: \_\_\_\_\_

\_\_\_\_ REQUISITION OF FUNDS  
or  
\_\_\_\_ REIMBURSEMENT FOR EXPENSE INCURRED  
(Please check one)

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Brief description of services or items required/purchased or services rendered:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount of requisition (exact or estimated) or amount to be reimbursed (tally and attach receipts): \$ \_\_\_\_\_

Please check applicable category of expense:

Repairs and Upkeep _____	Cleaning Supplies _____
General Supplies _____	Pavilion _____
Ham and Oyster _____	Pancake Supper _____
Flowers _____	Altar Supplies _____
Other _____	